



**SIC Workforce Development**

# **OCTOBER IN-SERVICE 2024**

# **Programme**

**The timetable on the next few pages is a quick overview of the sessions available on the in-service days, all bookings are to be made through VOR Online where full session details and descriptions are available.**

**Once you have booked your place on a course you will receive a booking confirmation and calendar invite which will confirm the venue or how to access the online platform for your course. Please read your booking confirmation email carefully for any pre-course eLearning requirements.**

**Bookings are essential, please book through VOR Online,  
<https://voronline.shetland.gov.uk>**

**The Anderson High School  
Canteen will be available at the  
following times:**

**Teas & Coffees will be served in the  
upper dining area from 0900-1315 and  
Lunch will be available 1200-1315**

**PLEASE NOTE THIS IS  
CASH ONLY**

**Teas and Coffees will also  
be available in the Town  
Hall and Clickimin main  
hall for sessions taking  
place there. The  
Islesburgh cafe will be  
open for teas, coffees and  
lunch 0830-1530 for  
courses taking place there.**

**Please note tables must be  
booked if you are planning  
to sit in to eat at  
Islesburgh**

# Core training offers

## MONDAY

1230-1530

CHILD PROTECTION LEVEL 2

1245-1545

CHILD PROTECTION LEVEL 2

0915-1330

FIRST AID

0900-1700

SAFETY INTERVENTION

0900-1700

SAFETY INTERVENTION REFRESHER

0900-1700

SAFE USE OF HAND/POWER TOOLS

## TUESDAY

0900-1200

CHILD PROTECTION LEVEL 2

0915-1330

FIRST AID

0900-1700

MACHINE COMPETENCY

0900-1700

SAFETY INTERVENTION

# Monday 28 October

Teachers		
Accessibility tools for Music staff	1300-1430	For music teachers and instructors
Alcohol and other drugs	1330-1530	For pupil support teachers but open to all staff for bookings
Barista Skills	0900-1600	For Home Economics teachers
ELC		
Nurturing Nature	0900-1500	Early Years practitioners with some experience of taking children off-site into natural environments
Other		
Clicker 8	0900-1200	
Climate Smarter	1330-1530	For those who are taking part in the climate smarter project
Gender Based Violence Level 2	1300-1630	Open to all staff

**PLEASE ENSURE YOU BOOK ON THROUGH VOR FOR ALL SESSIONS YOU WILL BE ATTENDING - EVEN THOSE WHICH ARE MANDATORY**

**THIS IS ESSENTIAL TO ENSURE WE KNOW THE NUMBERS WHO WILL BE ATTENDING FOR PROVIDING SEATING AND REFRESHMENTS**

# Tuesday 29 October

<b>Teachers</b>		
<b>Power up your Pedagogy</b>	0900-1230	<b>Mandatory</b> training session with Bruce Robertson for all teachers, principal teachers, headteachers and deputies.
<b>Power up your Pedagogy - Leadership of Learning &amp; Teaching</b>	1330-1530	<b>Mandatory</b> training session with Bruce only for headteachers, deputy headteachers and principal teachers.
<b>Inclusive Music Making in schools</b>	0930-1230 & 1330-1500	<b>Part 1 (for Instructors)</b> will focus on using music as a tool for connection and inclusion in school setting and <b>Part 2 (for Instructors &amp; Teachers)</b> will focus more specifically on one-to-one and small group activities.
<b>Learning and Teaching Reading, Research and Inquiry</b>	1330-1500	For secondary teachers to learn more about the new Learning and Teaching Reading and Research group being launched.
<b>ELC</b>		
<b>Wir Ain Peerie Bodies</b>	0945-1145	<b>Mandatory</b> training session for ELC staff. Come along from 0900-0945 for an informal session with tea and coffee available
<b>Launch of Updated Developmental Overview</b>	1245-1500	<b>Mandatory</b> training session for ELC staff
<b>Learning Support Staff*</b>		Any other staff in Children's Services interested in the below sessions are welcome to book on
<b>Creating Accessible Documents</b>	1230-1400	
<b>Tools for Accessibility</b>	1415-1545	
<b>Promoting children and young people's mental health and preventing self-harm and suicide</b>	1300-1600	
<b>Attachment &amp; Theraplay</b>	1000-1200 & 1300-1500	Same session delivered twice
<b>Inclusion and Exclusion</b>	1330-1600	

**\*Learning Support Staff** - in addition to the in-person sessions on the previous page part of the mandatory offer for Learning Support Staff includes access to the Education Scotland professional learning resources linked below. This framework includes resources at Informed, Skilled and Enhanced Level.

<https://education.gov.scot/professional-learning/self-directed-professional-learning/pupil-support-staff-framework/>

Learning Support staff should discuss with their line managers if it would be most appropriate for them to attend in-person sessions or access the online resources (the online resources may be of particular benefit to those staff members with travel difficulties)

**The below learning opportunities are also available on iLearn - these would be suitable for all school staff**



# Subject Development Groups

Please see details below, meeting details have been added where these have been provided. If your groups details have not been provided or if you want any further details please contact your subject development group chair.

Subject	Chair Person	Meeting details
<b>Biology</b>	Claire Reid	Science SDG to discuss S1/2 BGE Science, Tuesday 2 - 3pm
<b>Chemistry</b>	Michael Arthur	Science SDG to discuss S1/2 BGE Science, Tuesday 2 - 3pm
<b>Physics</b>	Nancy Hunter	Science SDG to discuss S1/2 BGE Science, Tuesday 2 - 3pm
<b>Business Education</b>	Matthew Moss	Tuesday afternoon (2.30-3.30) in person at AHS with online option
<b>Art &amp; Design</b>	Laurie Anne Carr	Meeting and workshop on Monday
<b>PE</b>	Kevin Smith	Tuesday afternoon
<b>English</b>	Charlene Storey	Tuesday afternoon (2pm) in person at AHS (English Department)
<b>Music</b>	Kirsten Hendry	
<b>CDT</b>		
<b>Modern Languages</b>	Lisa Johansson	No meeting
<b>Pupil Support</b>	Michael Manson	
<b>History</b>	Alistair Smith	No meeting
<b>Maths</b>	Zoe Galbraith	Tuesday afternoon 1 - 2pm at AHS
<b>Home Ec</b>	Hazel Tulloch	Tuesday afternoon (1.30-2.30pm) in person Home Ec dept AHS
<b>Geography</b>	Gordon Irvine	Tuesday afternoon (1.30 - 2.30pm) in person at AHS
<b>Modern Studies</b>	Ricardo Gomes	Tuesday afternoon (2pm) in person at AHS
<b>Computing Science</b>	Peter Thoresen	Tuesday afternoon (1-2.30pm) in room 1.34 at AHS
<b>RME/RMPS</b>	Cameron MacKenzie	Monday afternoon (1.30-3pm) in person in room 3.04 at AHS

# SIC Online Information and Training Services

## Interact

Interact contains all the procedures, guidance, forms and templates you need, plus news and stories from around the organisation.

### Where to Access -

<https://interact.shetland.gov.uk/> or scan the QR code.

### How to log in

- > On SIC network - no log in details required
- > Off SIC network - SIC network username and password
- > No SIC email address - Interact log in and password



## VOR

Vor Online is a web based portal that allows you to book on or cancel off Shetland based training as and when required.

**Where to access** - <https://voronline.shetland.gov.uk> or scan the QR code.

### How to Log in

- > On SIC network - SIC network username and password
- > Off SIC network - SIC email address and chosen password.

(off network password can be set up via my profile/use forgot password section)



## iLearn

SIC's eLearning platform with hundreds of courses, learn on your computer, phone or tablet via a browser or app.

**Where to access** - <https://ilearn.bridgeapp.com> or scan the QR codes.

### How to Log in

Your username is your employee number and your chosen password. Use the 'forgot my password' section to request a reset link, by default this will be sent to SIC email, this can be set to a personal email upon request.



App domain name is ilearn



## BookBoon

Easy to consume learning covering hundreds of topics for your work and personal development! New eBooks, podcasts and virtual training added almost daily. Download to any device on the go.

**Where to access** - <https://shetland.bookboon.net> or scan the QR code.

**How to Log in** - no log in required, you will be asked to enter your employee number to download content



Interact Log in help - Contact ICT - 744777 - [ictservicedesk@shetland.gov.uk](mailto:ictservicedesk@shetland.gov.uk)

Vor & iLearn Log in help - Contact Workforce Development - [workforce.developmentteam@shetland.gov.uk](mailto:workforce.developmentteam@shetland.gov.uk)

Getting online, help with systems etc - Contact Digital Skills Support - [digitalskillssupport@shetland.gov.uk](mailto:digitalskillssupport@shetland.gov.uk)